



**City of Tustin, Building Division**

**SUBMITTAL REQUIREMENTS for TRACT DEVELOPMENTS &  
SINGLE FAMILY DWELLINGS**

Omission of any required items circled below will result in refusal of plans for plan check. All projects shall include the Development Number on the plans.

**Submit five (6) complete sets of plans (2 Building, 2 Fire, 1 Planning, 1 PW) including:**

**For  
Staff  
Use**

- \_\_\_A. Plot plan with property line dimensions and location of building
- \_\_\_B. Foundation plan
- \_\_\_C. Floor plan
- \_\_\_D. Ceiling and roof framing plan
- \_\_\_E. Electrical plan: (Electrical service shall be underground, T.M.C. \_\_\_\_\_). For a new service location contact – \_\_\_\_\_, Edison Planner at \_\_\_\_\_.
  - 1. Panel location
  - 2. Lighting and outlet layout
  - 3. Circuit schedule and demand load
- \_\_\_F. Plumbing isometrics:
  - 1. Water distribution
  - 2. Waste and venting
  - . Gas distribution
- \_\_\_G. Provide a mechanical plan:

1. Location and size of all registers (supply & return)
2. Size, location, & manufacturers specifications for all equipment

\_\_\_H. The City of Tustin has adopted the 2013 California Green Building Code

Mandatory Measures. Compliance documentation shall appear on the plans.

I. Provide two (2) sets of "wet" stamped and signed Structural Calculations and roof truss calculations

\_\_\_J. Provide two (2) sets of Title 24 Energy Calculations. Compliance Forms shall appear on the plans.

\_\_\_K. Provide two (2) sets of Soils Reports

\_\_\_L. Provide two (2) sets of Soil Percolation Test for proposed septic systems.

\_\_\_M. Provide method of Airborne and Impact sound transmission control between dwelling units.

Additional Notes:

1. Separate permits are required for Electrical, Plumbing, and Mechanical, Patio
2. Covers, Swimming Pools, Fencing, Garden and Retaining walls.
3. Automatic Fire Sprinkler plans shall be submitted directly to the Fire Dept.
4. Consult with Utilities and Public Works Departments for any additional fees
5. All contractors and sub-contractors must show proof of State and City licenses and shall comply with Section 3800 of the Labor Code regarding Worker's Compensation. Home owners performing and/or coordinating their own construction must complete an Owner-Builder Verification form.
6. A pre-construction meeting is required prior to first inspection.

/submittal sfd