REQUEST FOR WATER METER DOWNSIZE

Service Address:_____

Existing Water Meter Service Size:_____ inches

Requested Water Meter Service Size:_____ inches

Downsizing an existing water meter to a smaller water meter must meet the State of California Uniform Plumbing Code requirements for each water service connection and verification of "Water Meter Size Worksheet" must be submitted to the office of the Director of Public Works/City Engineer by a licensed Professional Engineer or Licensed Plumbing Contractor for all accounts. Fire Service Meter downsizing must have prior written approval by the Orange County Fire Authority and must accompany the "Water Meter Size Worksheet."

☐ APPROVED
☐ DENIED

_____

Director of Public Works/City Engineer Date

Upon approval, the following owner statement must be signed.

Owner Statement:
I hereby request the City of Tustin Public Works Department to change out my existing meter and replace it with the size listed above**. I certify that the meter requested meets the State of California Uniform Plumbing Code, will pay all actual cost associated for a new meter and installation, and deposit $500.00 on the account before any work is authorized**. I further request that my utility billing water meter rate be adjusted to the downsized rate effective immediately. I understand that if at a later date I wish to increase to a larger size meter, I must upgrade to a new water meter pursuant to State of California Uniform Plumbing Code and City of Tustin Standard Plans and Design Standards, latest edition, and all costs associated with the upgrade shall be my responsibility. I also agree to pay the cost of the water consumption on the changed out meter since the last meter reading.

_____

Property Owner Signature **Date**

OFFICIAL USE ONLY	
PUBLIC WORKS	
FINAL READING OLD METER:	**METER TYPE**
START READ NEW METER:	METER SERIAL NO:
DATE WORK COMPLETED:	BY:

FINANCE DEPARTMENT	
UTILITY BILLING METER CODE	**ACCOUNT No.**
CHANGE METER MODEL TO:	DEPOSIT DATE:
DATE CHANGED:	SENT TO WATER SERVICES: