

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

CITY OF TUSTIN

CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT

July 1, 2018 through June 30, 2019

Submitted on:
September 26, 2019

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This Consolidated Annual Performance Evaluation Report (CAPER) has been prepared to assist residents of the City of Tustin, interested parties, and the Department of Housing and Urban Development (HUD) to assess the City's use of federal grant funds to meet the priority needs identified in the City's 2015-2020 Consolidated Plan. The CAPER will focus primarily on annual goals and accomplishments for the program year beginning July 1, 2018, through June 30, 2019, (also referenced as the 2018-19 reporting period. This reporting period constitutes the fourth year of the five-year 2015-2020 Consolidated Plan cycle.

The primary use of Tustin's Community Development Block Grant (CDBG) funding was focused on the provision of public services, improvements to public facilities, and removal of graffiti within the City's Low/Moderate Income Target Area. During the 2018-19 reporting period, CDBG funds were utilized to address the social service needs of 3,030 Tustin youth, 170 Tustin seniors, and 96 vulnerable Tustin residents including mothers and their babies and low-income veterans; to remove approximately 2,100 incidents of graffiti; to fund fair housing services provided to Tustin residents; and, to make progress on two (2) public facilities projects including the Senior Center Alternate Power Source Improvements Project and the Frontier Park Walking Trail/Irrigation Renovations Project. To ensure safe and sanitary housing for Tustin residents residing in the Low/Moderate Income Target Area, federal funds were used to support code enforcement activities. Code violation cases were investigated in approximately 100 housing units during the 2018-19 reporting period.

The City also continued its support of housing and services for the homeless during the 2018-19 reporting period. During 2018-19, five (5) programs that provided homeless assistance and provide shelter and services were funded with CDBG resources totaling 200 homeless or at-risk Tustin residents served. Although not funded directly through CDBG, but nonetheless a high priority need as identified in the 2015-2020 Consolidated Plan, the City and the Tustin Planning Commission approved the conveyance of a property to Habitat for Humanity, for the development of two (2) affordable condominium units. Construction of the units was completed during the 2018-19 program year, creating two (2) new affordable housing units which were set aside for veterans and their families. It should additionally be noted, that in March 2019, the City of Tustin opened a new low-barrier temporary homeless shelter with 50 emergency shelter beds for men, women, and families with children. The City also continued to support and participate in the regional Continuum of Care planning process, specifically supporting the application of nonprofits that applied for HUD funding. The City of Tustin additionally participated in the 2019 Point in Time Count, coordinated by 211-Orange County. The statistics from the count will be used in future CDBG resources were used to ensure residents had access to fair housing resources and services. CDBG funding was also used to support ongoing administration of the CDBG program.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Funding Source	Indicator	Unit of Measure	Years 2015 – 2020			Year 2018 – 2019 (Year Four)		
					Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Code Enforcement <i>(Addressing property maintenance issues in the low/mod income area)</i>	Non-Housing Community Development	CDBG & General Fund	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	500	674	134.80%	100	100	100.00%
Congregate/Home Delivered Meals <i>(Meals provided by Community SeniorServ at the Senior Center and in-home)</i>	Non-Homeless Special Needs	CDBG	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1,500	736	49.07%	145	170	117.24%
Economic Development <i>(Various Econ. Dev. Programs administered)</i>	Non-Housing Community Development	General Fund	Economic Development Programs Maintained	Programs	10	11	110.00%	5	11	220.00%
Existing Parks/Recreation Facilities <i>(Frontier Park Walking Trail & Irrigation Renovations)</i>	Non-Housing Community Development	CDBG & General Fund	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Facilities	3	3	100.00%	1	1	100.00%

Goal	Category	Funding Source	Indicator	Unit of Measure	Years 2015 – 2020			Year 2018 – 2019 (Year Four)		
					Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
First-Time Homebuyer / Workforce Housing <i>(Assistance provided to homeowners by the Econ. Dev. Dept.)</i>	Affordable Housing	General Fund	Persons assisted	Persons Assisted	50	16	32.00%	10	6	60.00%
Graffiti Removal <i>(CDBG funds used for incidents in the low/mod income area)</i>	Non-Housing Community Development	CDBG & General Fund	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	38,725	38,725	100.00%	38,725	38,725	100.00%
Graffiti Removal <i>(Same as above, additional reporting on number of incidents removed in the low/mod income area)</i>	Non-Housing Community Development	CDBG & General Fund	Public service activities other than Low/Moderate Income Housing Benefit	Graffiti Incidents Removed	15,000	10,660	71.07%	3,000	2,132	71.07%
Infrastructure Improvements <i>(Sr. Center Alternate Power Source & Frontier Park Walking Trail & Irrigation Renovations)</i>	Non-Housing Community Development	CDBG & General Fund	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Facilities Renovated	5	4	80.00%	2	2	100.00%
Mortgage Credit Certification <i>(Downpayment assistance from the Econ. Dev Dept.)</i>	Affordable Housing	General Fund	Direct Financial Assistance to Homebuyers	Households Assisted	10	3	30.00%	3	0	0.00%
New Housing Construction <i>(Habitat for Humanity)</i>	Affordable Housing	General Fund	Homeowner Housing Added	Household Housing Unit	2	2	100.00%	2	2	100.00%

Goal	Category	Funding Source	Indicator	Unit of Measure	Years 2015 – 2020			Year 2018 – 2019 (Year Four)		
					Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Other Youth Programs <i>(Includes services at the Tustin Family Youth Center Boys & Girls Club & YMCA of OC)</i>	Non-Housing Community Development	CDBG & General Fund	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7,500	9,745	129.93%	2,000	3,030	151.50%
Planning Activities <i>(Includes Fair Housing, CDBG Program Admin.)</i>	Non-Housing Community Development	CDBG	Planning Programs	Programs Administered	1	1	100.00%	1	1	100.00%
Preservation of At-Risk Rental Units <i>(Admin. & preservation of the City's affordable housing stock, Section 8 assistance)</i>	Affordable Housing	CDBG & General Fund	Other	Other	100	80	80.00%	20	20	100.00%
Senior Services <i>(Services provided by the Tustin Area Senior Center)</i>	Non-Homeless Special Needs	General Fund	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10,000	14,300	143.00%	2,000	3,100	155.00%
Strategies to Address Homelessness <i>(Services provided by Mercy House, Human Options, Family Promise of OC, Tustin Emergency Shelter & Village of Hope)</i>	Homeless	CDBG	Homeless Person Overnight Shelter	Persons Assisted	1,096	2,377	216.88%	640	677	106%

Goal	Category	Funding Source	Indicator	Unit of Measure	Years 2015 – 2020			Year 2018 – 2019 (Year Four)		
					Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Strategies to Address Homelessness (Patriots and Paws, Goodwill of OC, & Veterans Legal Institute)	Homeless	CDBG	Homelessness Prevention	Persons Assisted	60	65	108.33%	60	65	108.33%
Strategy for Non-Housing Community Dev. Needs (Services provided by MOMS Orange County & Patriots and Paws)	Non-Housing Community Development	CDBG	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	190	228	120.00%	143	96	67.13%
Transitional Housing (Services provided by Family Promise of OC & Human Options)	Affordable Housing Homeless	CDBG	Homeless Person Overnight Shelter	Persons Assisted	75	402	536.00%	81	120	148.15%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During the 2018-19 reporting period, the City of Tustin utilized CDBG funding, and general fund monies, to carry out Consolidated Plan priority needs as identified in the 2015-2020 plan. A summary of high priority needs which were addressed during this reporting period include: beginning construction of the new Tustin Sports Park in Tustin Legacy; sidewalk repair projects Citywide; continuing the widening of Peters Canyon Channel; continued work on Tustin Legacy Linear Park/Barranca Detention Basin; graffiti abatement; implementation of anti-crime programs such as National Night Out and Substation events; youth programs; senior services; economic development efforts; maintaining a partnership with the Tustin Chamber of Commerce; continuing to host the Annual Mayor's Business Recognition Luncheon; land use and transportation planning; Code Enforcement activities; administrative and planning activities; housing assistance; and support for homeless needs.

As noted in the table above, high priority needs which were funded by CDBG during 2018-19, including their performance indicators, are: Code Enforcement activities in which 100 code cases were opened within the CDBG Low/Moderate Income Target Area; senior services in which Community SeniorServ provided 170 congregate and home-delivered meals to Tustin residents; renovations to existing public facilities involving

installation of a new emergency generator at the Tustin Area Senior Center and renovations to Frontier Park; graffiti removal in which approximately 2,100 instances of graffiti were removed improving the quality of life for approximately 38,000 residents within the Target Area; youth programs including services provided by the Tustin Family Youth Center, Boys & Girls Clubs of Tustin, and YMCA of Orange County which served 3,030 Tustin youth; and, planning activities including the completion of one (1) program. Also implemented were strategies for addressing homelessness which includes: emergency shelter funding provided to Mercy House in which 34 Tustin residents were sheltered and, transitional housing needs in which CDBG funding was provided to Family Promise of Orange County who assisted 89 Tustin residents, and Human Options who assisted 31 Tustin residents. The at-risk homeless population was also assisted through services provided by Goodwill of Orange County in which 18 Tustin veterans were assisted with funds, and through providing pro bono legal services for 28 Tustin residents through Veterans Legal Institute. Although not directly funded by CDBG, it should be noted that the Village of Hope participated in the City of Tustin's strategy to address homelessness through providing 473 individuals with transitional housing services during the 2018-19 program year.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	465
Black or African American	203
Asian	301
American Indian or American Native	3
Native Hawaiian or Other Pacific Islander	61
Total	1,033
Hispanic	2,302
Not Hispanic	698

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Data collected from subrecipients of CDBG funding (table above) indicates that 84% of Tustin residents who are served by CDBG funding are minorities.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$1,596,133	\$1,112,272
General Fund	public - local	\$24,654,800	\$24,654,800
Other	public - local	\$225,000	\$225,000

Table 3 - Resources Made Available

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Low/Mod Census Tract Target Area	100	100	CDBG Low/Mod Census Tract Target Area

Table 4 – Identify the geographic distribution and location of investments

Narrative

100% of CDBG funding was allocated toward projects located within, or programs that served residents within, the CDBG Low/Moderate Income Target Area.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG funding was used to provide services to low/mod income persons, the special needs community, economic development, and address slum and blight within the CDBG Low/Mod Census Tract Target Area. To further supplement these federal funds and to ensure the needs of the community are met, the City of Tustin leveraged General Fund, Housing Authority, and Land Contribution funds. For example, a Public Facilities Improvement project completed within the CDBG Low/Moderate Income Taret Area may be funded by CDBG, but will require supplemental General Fund monies in order to be completed. Housing Authority funding is leveraged in order to provide affordable housing and other related housing services to Tustin Residents. Land Contribution funding is utilized to provide land to construct additional affordable housing in Tustin two (2) units were provided during the 2018-19 Program Year.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	583	673
Number of Non-Homeless households to be provided affordable housing units	789	692
Number of Special-Needs households to be provided affordable housing units	308	308
Total	1,680	1,673

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	397	437
Number of households supported through The Production of New Units	0	2
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	397	439

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During the 2018-19 reporting period, the City of Tustin had goals to provide affordable housing in the following areas: First-Time Homebuyer/Workforce Housing; Mortgage Credit Certification; New Housing Construction; and, Preservation of At-Risk Rental Units. In addition, data above provides the number of homeless, special-needs, and other families assisted with affordable housing. Due to the current economic climate, most homeowners who currently own an affordable unit, are choosing to remain in their homes, and not selling. Without available homes for purchase, the number of those assisted by the First-time Homebuyer Program and Mortgage Credit Certification (MCC) is lower than originally anticipated. Although various housing-related goals were not met this year, the goal to provide two (2) new affordable housing units for veterans and their families was met with the completion of the Habitat for Humanity project this year.

Discuss how these outcomes will impact future annual action plans.

In order to progress toward meeting all housing authority goals during future program years, the Housing Authority continues researching Workforce Housing and in-lieu fee policies throughout Southern California. The Housing Authority continues to discuss affordable housing opportunities as new residential communities are in the planning stages for Old Town Tustin and the Tustin Legacy area, including an exclusive agreement to negotiate with Jamboree Housing for the provision of a new affordable housing project.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	1,435	N/A
Low-income	892	N/A
Moderate-income	518	N/A
Total	2,845	N/A

Table 7 – Number of Households Served

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Tustin recently participated in a Point in Time Homelessness Count, organized by 211-Orange County. The City hopes to gain a better understanding of Tustin's unsheltered homeless population through this count, and better direct the efforts of a newly established homeless coalition. This coalition is a collaboration between the Tustin Police Department, CityNet, Orange County Health Care Agency (PERT Mental Health Services), Orange County Rescue Mission, and the Tustin-based nonprofit Operation Warm Wishes, to provide resources and services to the unsheltered homeless in Tustin.

Above and beyond the outreach provided above, the City of Tustin used CDBG funding to directly support the Mercy House Emergency Shelter, who sheltered 34 Tustin residents overnight at their location.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Tustin continued to support the emergency shelter needs of Tustin residents by providing CDBG funding to Mercy House Emergency Shelter. Mercy House sheltered 34 Tustin homeless during the 2018-19 reporting period. The City of Tustin also maintained a positive relationship with the Orange County Rescue Mission, who assisted 473 homeless men, women, and children. It should additionally be noted, that in March 2019, the City of Tustin opened a new low-barrier temporary homeless shelter with 50 emergency shelter beds for men, women, and families with children.

Although completed during a previous reporting period, a significant project that continues to assist the homeless population includes 32 transitional housing units assisting homeless veterans and their families. This project was able to be accomplished through a partnership between the City of Tustin and the Orange County Rescue Mission. The project has been highly successful and is considered to be a model for other Orange County agencies to follow. Another previous effort involves City of Tustin's authorized an increase of 195 new beds in addition to the existing 192 beds at the Village of Hope's transitional housing facilities. This has doubled their capacity for serving the needs of the homeless population in Tustin and Orange County.

The City of Tustin additionally continued to provide CDBG funding to support Human Options who provides transitional housing for victims of domestic violence. Human Options served 31 Tustin residents during the 2018-19 program year. It should also be noted that CDBG funding was provided to Family Promise of Orange County which provided transitional housing and other supportive services to 89 Tustin residents.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Tustin continued to participate in the County of Orange Continuum Care process during the 2018-19 reporting period. The City of Tustin also participated in the Association of California Cities - Orange County's Homelessness Task Force, in which leaders from around the county meet on a monthly basis to discuss regional efforts to assist Orange County's homeless population, and the City of Tustin's Homelessness Coalition, as described above. Through these processes the City was able to keep current with the region's homeless shelter and service needs. Additionally, through its partnership with the Orange County Housing Authority (OCHA), Tustin renter households continued to have access to OCHA's Family Self-Sufficiency Program. Preference for this program was given to families with children who are homeless or who are in danger of becoming homeless (those paying over 50 percent of household income for rent). In addition to providing housing assistance, this program provided a variety of support services designed to assist participants become economically independent including job training and employment for program participants.

In addition, during the 2018-19 reporting period, Tustin allocated the maximum allowable amount of its CDBG funds to public service programs. While some of the organizations funded do not directly serve the homeless, many of their activities may help prevent homelessness. These activities include counseling programs for victims of domestic violence, at-risk youth, and youth services through the Boys & Girls Clubs of Tustin, YMCA of Orange County, and Tustin Family and Youth Center, and Goodwill of Orange County's emergency funding grants program which aids at-risk veterans.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City recognized that the homeless are often in need of low rent or subsidized housing in order to make the transition to independent living. During the 2018-19 reporting period, the Orange County Housing Authority continued to assist homeless persons on the Section 8 waiting list through providing 568 vouchers to families, disabled, and elderly Tustin residents. In March 2019, the City of Tustin also opened a new low-barrier temporary homeless shelter with 50 emergency shelter beds for men, women, and families with children. Additional efforts to help the homeless also are provided by local nonprofits and churches.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Tustin does not maintain public housing units; however, the City supports the Orange County Housing Authority (OCHA) housing choice voucher program. As of June 30, 2019, 568 Tustin households received rental assistance administered by OCHA.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

None taken at this time, as the City of Tustin does not maintain public housing.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

As stated in the Consolidated Plan, the City has adopted indirect assistance programs to address negative impacts created by barriers to affordable housing. The programs listed below are identified as the means by which the City of Tustin has addressed barriers to affordable housing during the 2018-19 reporting period.

- Accessory Dwelling Units
- Deed restrictions
- Fees, extractions, and permit procedures
- Environmental constraints
- Pre-application conferences
- Shared housing
- Permit processing and coordination
- Section 8 Rental Assistance
- Housing referral program
- Density Bonus program
- Mixed Use zoning

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

To meet the needs of the City's underserved population during the 2018-19 reporting period, efforts were made to:

- Coordinate with federal, State, and local agencies to provide appropriate assistance to residents.
- Coordinate with public service providers to promote adequate services to residents.
- Work to provide physical improvements to slum and blighted areas and neighborhoods with concentrations of Low- and Moderate-income areas.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City's Consolidated Plan notes that there does not appear to be a large number of housing units in the City that are at risk of lead-based paint hazard; however, to comply with Title X of the Housing and Community Development Act of 1992, the City has incorporated the following policies into its housing programs which were undertaken during the 2018-19 reporting period:

- Reviewed existing building, housing, and rehabilitation codes to assure lead-based paint hazard reduction is incorporated.
- Required testing and hazard reduction in conjunction with rehabilitation.
- Required inspections for lead at appropriate times when housing is otherwise being inspected or evaluated.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City continued to support and implement the goals, policies, and programs, as noted in the City’s Housing Element of the General Plan and the Consolidated Plan throughout the 2018-19 reporting period. These documents were designed to provide for adequate, safe, and affordable housing to all segments of the population. The goals outlined in these documents included:

- Provide an adequate supply of housing to meet the City’s need for a variety of housing types to meet diverse socio-economic needs.
- Ensure equal housing opportunities for all existing and future City residents.
- Ensure a reasonable balance of rental and owner-occupied housing.
- Preserve the existing supply of affordable housing.
- Conserve, maintain, rehabilitate, and/or replace existing housing in neighborhoods that are safe, healthful, and attractive, in accordance with the adopted Land Use policy.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City continued to be involved in “network-building” activities with governmental, for-profit, and nonprofit organizations. Activities included attending quarterly Orange County Housing Authority Advisory Committee meetings. Tustin also continued to fund the Fair Housing Foundation which provides fair housing and advocacy services for the region. Additionally, the City continued to encourage and participate in efforts to work collectively and cooperatively with other Orange County jurisdictions.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Tustin does not own or operate any public housing; however, the City did continue to support and encourage efforts of the Orange County Housing Authority to coordinate private housing resources and social service agencies’ programs.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Tustin participated in the preparation of a regional Analysis of Impediments (AI) to Fair Housing as a means to affirmatively further fair housing opportunities in the community. The current regional AI was prepared in 2015, and covers the time period of program years 2015-2020. The AI identified impediments to fair housing choice in the City and delineates strategies the City can undertake to overcome identified impediments and further fair housing.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

To ensure program compliance, the City conducts a regular on-site monitoring visit to each subrecipient. The City established this monitoring procedure to ensure that each subrecipient is carrying out the eligible activity, utilizing appropriate accounting methods, and verifying information provided to the City within the quarterly performance report. The on-site monitoring visit also provides the City with an opportunity to identify potential problem areas and to provide subrecipients with technical assistance as needed. The City utilizes a monitoring checklist form as a standard form to monitor the subrecipients. Annual monitoring visits, in person, to all subrecipients were conducted by the CDBG Coordinator during January 2019. In addition, all projects are monitored for compliance with all State and Federal requirements including, but not limited to, eligibility, environmental impacts and labor regulations.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

With respect to this CAPER, a public notice was published in the *Tustin News* on August 22, 2019, announcing the required 15-day comment period. The notice was additionally posted on the City Hall notification board. The DRAFT CAPER was published on the City of Tustin's website, and made available at the Planning Counter in City Hall. The comment period commenced on August 22, 2019, and ends on September 5, 2019. Public comments will be compiled and reported at the close of the reporting period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Tustin believes it's CDBG funded programs continue to meet high priority needs as identified within the Consolidated Plan, and continue to benefit the CDBG Low/Moderate Income Target Area. There will be no changes proposed to the program objectives based on the City's performance evaluation for the 2018-19 reporting period.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Tustin believes it's CDBG funded programs continue to meet high priority needs as identified within the Consolidated Plan, and continue to benefit the CDBG Low/Moderate Income Target Area. There will be no changes proposed to the program objectives based on the City's performance evaluation for the 2018-19 reporting period.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

Attachment

PR26 Report

	Office of Community Planning and Development	DATE: 09-10-19
	U.S. Department of Housing and Urban Development	TIME: 12:24
	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report	
	Program Year 2018 TUSTIN, CA	

PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	765,409.36
02 ENTITLEMENT GRANT	830,724.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,596,133.36
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,044,841.45
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,044,841.45
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	67,430.47
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,112,271.92
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	483,861.44
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,044,841.45
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,044,841.45
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	122,851.08
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	1,784.43
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	27.51
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	124,608.00
32 ENTITLEMENT GRANT	830,724.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	830,724.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.00%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	67,430.47
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	33,264.33
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	31,149.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	69,545.80
42 ENTITLEMENT GRANT	830,724.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	830,724.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	8.37%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	22	419	6253592	Frontier Park Walking Trail and Irrigation Renovation	03F	LMA	\$338,403.50
2018	22	419	6265744	Frontier Park Walking Trail and Irrigation Renovation	03F	LMA	\$152,735.00
2018	22	419	6275973	Frontier Park Walking Trail and Irrigation Renovation	03F	LMA	\$130,788.00
2018	22	419	6296219	Frontier Park Walking Trail and Irrigation Renovation	03F	LMA	\$145,637.50
					03F	Matrix Code	\$767,564.00
2018	10	411	6265744	Mercy House	03T	LMC	\$6,600.00
2018	18	408	6253592	Family Promise of Orange County	03T	LMC	\$3,194.02
2018	18	408	6275973	Family Promise of Orange County	03T	LMC	\$1,621.55
					03T	Matrix Code	\$11,415.57
2016	13	402	6275973	SENIOR CENTER ALTERNATE POWER SOURCE IMPROVEMENTS	03Z	LMA	\$63,000.00
					03Z	Matrix Code	\$63,000.00
2018	7	407	6222197	Community SeniorServ	05A	LMC	\$4,150.00
2018	7	407	6239618	Community SeniorServ	05A	LMC	\$4,150.00
2018	7	407	6265744	Community SeniorServ	05A	LMC	\$4,150.00
2018	7	407	6296219	Community SeniorServ	05A	LMC	\$4,150.00
					05A	Matrix Code	\$16,600.00
2018	6	416	6212170	Tustin Family & Youth Center Coordinator	05D	LMC	\$3,625.64
2018	6	416	6222197	Tustin Family & Youth Center Coordinator	05D	LMC	\$6,139.32
2018	6	416	6230435	Tustin Family & Youth Center Coordinator	05D	LMC	\$7,751.60
2018	6	416	6239618	Tustin Family & Youth Center Coordinator	05D	LMC	\$4,083.44
2018	17	403	6239618	Boys & Girls Clubs of Tustin	05D	LMC	\$7,296.00
2018	17	403	6265744	Boys & Girls Clubs of Tustin	05D	LMC	\$3,960.00
2018	17	403	6296219	Boys & Girls Clubs of Tustin	05D	LMC	\$344.00
					05D	Matrix Code	\$33,200.00
2018	9	410	6222197	Human Options	05G	LMC	\$991.98
2018	9	410	6239618	Human Options	05G	LMC	\$1,706.95
2018	9	410	6265744	Human Options	05G	LMC	\$2,325.82
2018	9	410	6296219	Human Options	05G	LMC	\$1,575.25
					05G	Matrix Code	\$6,600.00
2018	11	412	6222197	MOMS Orange County	05M	LMC	\$1,650.00
2018	11	412	6239618	MOMS Orange County	05M	LMC	\$1,650.00
2018	11	412	6265744	MOMS Orange County	05M	LMC	\$1,650.00
2018	11	412	6296219	MOMS Orange County	05M	LMC	\$1,650.00
					05M	Matrix Code	\$6,600.00
2017	4	388	6222197	Goodwill of Orange County	05Z	LMC	\$27.51
2018	5	406	6212170	Graffiti Removal - CDBG Low/Moderate Income Target Area	05Z	LMA	\$8,880.00
2018	5	406	6222197	Graffiti Removal - CDBG Low/Moderate Income Target Area	05Z	LMA	\$10,508.00
2018	5	406	6230435	Graffiti Removal - CDBG Low/Moderate Income Target Area	05Z	LMA	\$2,620.00
2018	8	409	6222197	Goodwill of Orange County	05Z	LMC	\$1,033.44
2018	8	409	6239618	Goodwill of Orange County	05Z	LMC	\$2,587.30
2018	8	409	6265744	Goodwill of Orange County	05Z	LMC	\$2,174.25
2018	8	409	6296219	Goodwill of Orange County	05Z	LMC	\$805.01
2018	12	415	6239618	YMCA of Orange County	05Z	LMC	\$2,376.30
2018	12	415	6265744	YMCA of Orange County	05Z	LMC	\$4,141.95
2018	12	415	6296219	YMCA of Orange County	05Z	LMC	\$81.75
2018	19	413	6248684	Patriots & Paws	05Z	LMC	\$5,220.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	19	413	6265744	Patriots & Paws	05Z	LMC	\$1,380.00
2018	20	414	6222197	Veterans Legal Institute	05Z	LMC	\$1,557.69
2018	20	414	6239618	Veterans Legal Institute	05Z	LMC	\$2,086.57
2018	20	414	6265744	Veterans Legal Institute	05Z	LMC	\$2,126.42
2018	20	414	6296219	Veterans Legal Institute	05Z	LMC	\$829.32
					05Z	Matrix Code	\$48,435.51
2017	12	396	6195686	Code Enforcement	15	LMA	\$6,780.83
2017	12	396	6198629	Code Enforcement	15	LMA	\$11,995.22
2018	14	420	6198629	Code Enforcement	15	LMA	\$211.02
2018	14	420	6206249	Code Enforcement	15	LMA	\$6,379.23
2018	14	420	6212170	Code Enforcement	15	LMA	\$6,122.95
2018	14	420	6222197	Code Enforcement	15	LMA	\$6,827.99
2018	14	420	6230435	Code Enforcement	15	LMA	\$6,665.01
2018	14	420	6239618	Code Enforcement	15	LMA	\$5,128.48
2018	14	420	6249684	Code Enforcement	15	LMA	\$6,562.55
2018	14	420	6253592	Code Enforcement	15	LMA	\$10,202.93
2018	14	420	6265744	Code Enforcement	15	LMA	\$5,585.03
2018	14	420	6275973	Code Enforcement	15	LMA	\$6,808.25
2018	14	420	6296219	Code Enforcement	15	LMA	\$12,156.88
					15	Matrix Code	\$91,426.37
Total							\$1,044,841.45

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	10	411	6265744	Mercy House	03T	LMC	\$6,600.00
2018	18	408	6253592	Family Promise of Orange County	03T	LMC	\$3,194.02
2018	18	408	6275973	Family Promise of Orange County	03T	LMC	\$1,621.55
					03T	Matrix Code	\$11,415.57
2018	7	407	6222197	Community SeniorServ	05A	LMC	\$4,150.00
2018	7	407	6239618	Community SeniorServ	05A	LMC	\$4,150.00
2018	7	407	6265744	Community SeniorServ	05A	LMC	\$4,150.00
2018	7	407	6296219	Community SeniorServ	05A	LMC	\$4,150.00
					05A	Matrix Code	\$16,600.00
2018	6	416	6212170	Tustin Family & Youth Center Coordinator	05D	LMC	\$3,625.84
2018	6	416	6222197	Tustin Family & Youth Center Coordinator	05D	LMC	\$6,139.32
2018	6	416	6230435	Tustin Family & Youth Center Coordinator	05D	LMC	\$7,751.60
2018	6	416	6239618	Tustin Family & Youth Center Coordinator	05D	LMC	\$4,083.44
2018	17	403	6239618	Boys & Girls Clubs of Tustin	05D	LMC	\$7,296.00
2018	17	403	6265744	Boys & Girls Clubs of Tustin	05D	LMC	\$3,980.00
2018	17	403	6296219	Boys & Girls Clubs of Tustin	05D	LMC	\$344.00
					05D	Matrix Code	\$33,200.00
2018	9	410	6222197	Human Options	05G	LMC	\$991.98
2018	9	410	6239618	Human Options	05G	LMC	\$1,706.95
2018	9	410	6265744	Human Options	05G	LMC	\$2,325.82
2018	9	410	6296219	Human Options	05G	LMC	\$1,575.25
					05G	Matrix Code	\$6,600.00
2018	11	412	6222197	MOMS Orange County	05M	LMC	\$1,650.00
2018	11	412	6239618	MOMS Orange County	05M	LMC	\$1,650.00
2018	11	412	6265744	MOMS Orange County	05M	LMC	\$1,650.00
2018	11	412	6296219	MOMS Orange County	05M	LMC	\$1,650.00
					05M	Matrix Code	\$6,600.00
2017	4	388	6222197	Goodwill of Orange County	05Z	LMC	\$27.51
2018	5	406	6212170	Graffiti Removal - CDBG Low/Moderate Income Target Area	05Z	LMA	\$8,880.00
2018	5	406	6222197	Graffiti Removal - CDBG Low/Moderate Income Target Area	05Z	LMA	\$10,508.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	5	406	6230435	Graffiti Removal - CDBG Low/Moderate Income Target Area	05Z	LMA	\$2,620.00
2018	8	409	6222197	Goodwill of Orange County	05Z	LMC	\$1,033.44
2018	8	409	6239618	Goodwill of Orange County	05Z	LMC	\$2,587.30
2018	8	409	6265744	Goodwill of Orange County	05Z	LMC	\$2,174.25
2018	8	409	6296219	Goodwill of Orange County	05Z	LMC	\$805.01
2018	12	415	6239618	YMCA of Orange County	05Z	LMC	\$2,376.30
2018	12	415	6265744	YMCA of Orange County	05Z	LMC	\$4,141.95
2018	12	415	6296219	YMCA of Orange County	05Z	LMC	\$81.75
2018	19	413	6248684	Patriots & Paws	05Z	LMC	\$5,220.00
2018	19	413	6265744	Patriots & Paws	05Z	LMC	\$1,380.00
2018	20	414	6222197	Veterans Legal Institute	05Z	LMC	\$1,557.69
2018	20	414	6239618	Veterans Legal Institute	05Z	LMC	\$2,086.57
2018	20	414	6265744	Veterans Legal Institute	05Z	LMC	\$2,126.42
2018	20	414	6296219	Veterans Legal Institute	05Z	LMC	\$829.32
							Total
							\$48,435.51
							\$122,851.08

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	14	398	6198629	Affordable Housing Program Administration	21A		\$1,895.10
2017	14	398	6206249	Affordable Housing Program Administration	21A		\$90.14
2017	14	398	6212170	Affordable Housing Program Administration	21A		\$749.10
2017	14	398	6296219	Affordable Housing Program Administration	21A		\$106.19
2017	16	400	6195686	CDBG Program Administration	21A		\$4,700.23
2017	16	400	6198629	CDBG Program Administration	21A		\$5,187.99
2017	16	400	6206249	CDBG Program Administration	21A		\$2,474.83
2017	16	400	6212170	CDBG Program Administration	21A		\$3,222.81
2017	16	400	6222197	CDBG Program Administration	21A		\$2,703.18
2017	16	400	6230435	CDBG Program Administration	21A		\$2,718.87
2017	16	400	6239618	CDBG Program Administration	21A		\$2,798.89
2017	16	400	6248684	CDBG Program Administration	21A		\$4,265.07
2017	16	400	6253592	CDBG Program Administration	21A		\$437.40
2018	16	404	6253592	CDBG Program Administration	21A		\$6,755.81
2018	16	404	6265744	CDBG Program Administration	21A		\$3,769.88
2018	16	404	6275973	CDBG Program Administration	21A		\$4,562.93
2018	16	404	6296219	CDBG Program Administration	21A		\$6,647.05
							Total
							\$52,885.47
2018	15	405	6222197	Fair Housing Services	21D		\$4,713.76
2018	15	405	6239618	Fair Housing Services	21D		\$2,096.72
2018	15	405	6253592	Fair Housing Services	21D		\$2,868.98
2018	15	405	6265744	Fair Housing Services	21D		\$1,380.19
2018	15	405	6275973	Fair Housing Services	21D		\$1,229.91
2018	15	405	6296219	Fair Housing Services	21D		\$2,255.44
							Total
							\$14,545.00
							\$67,430.47

The Tustin News

2190 S. Towne Centre Place Suite 100
Anaheim, CA 92806
714-796-2209

5192550

TUSTIN, CITY OF- LEGAL ADS
300 CENTENNIAL WAY
TUSTIN, CA 92780-3767

FILE NO. CAPER Notice

AFFIDAVIT OF PUBLICATION

STATE OF CALIFORNIA, }

County of Orange

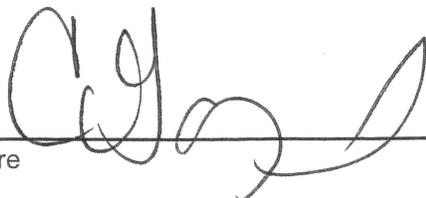
SS.

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the Tustin News, a newspaper that has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, on August 24, 1928, Case No. A-601 in and for the City of Tustin, County of Orange, State of California; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

08/22/2019

I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct:

Executed at Anaheim, Orange County, California, on Date: August 22, 2019.



Signature

PROOF OF PUBLICATION

Legal No. **0011303859**

CITY OF TUSTIN

OFFICIAL NOTICE OF THE AVAILABILITY OF THE 2018-19 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR PUBLIC REVIEW

Notice is hereby given that the City of Tustin's Community Development Department has completed the 2018-19 Consolidated Annual Performance and Evaluation Report (CAPER) in accordance with U.S. Department of Housing and Urban Development (HUD) regulations as specified in the Housing and Community Development Act of 1974, as amended.

The CAPER is an annual report that is designed to: report on progress in carrying out the Consolidated Plan; provide the jurisdiction an opportunity to assess its annual performance in relation to meeting its overall five-year Consolidated Plan priorities and objectives; and, to discuss what actions or changes it contemplates as a result of its annual performance.

The public is invited to review the 2018-19 CAPER. Public comments will be received by the City prior to submission to HUD. The review period for the above documents begins on August 22, 2019, and ends on September 5, 2019. Comments may be delivered or mailed to the Community Development Department, attention Adrienne DiLeva-Johnson, City of Tustin, 300 Centennial Way, Tustin, CA 92780 or sent by e-mail to adileva-johnson@tustinca.org.

Copies of the CAPER are available for review in the City of Tustin's Community Development Department located at 300 Centennial Way, Tustin, CA 92780, during regular business hours, and on the City's website at www.tustinca.org/171/CDBG. For further information call (714) 573-3138.

Erica N. Yasuda | City Clerk

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COMMUNITY DEVELOPMENT DEPT

CDBG Low/Moderate Income Census Tract Target Area

